1233 East College Street, Pulaski, TN 38478 931-424-4014 www.tcatpulaski.edu

Career Training

Administrative Office Technology Advanced Manufacturing Education **Building Construction Technology CNC Machining Technology Computer Operating Systems** and Network Technology Electrical and Plumbing **Construction Technology** HVAC/R **Industrial Electricity Industrial Maintenance Technology** Patient Care Technology/ **Medical Assisting** Pharmacy Technician Practical Nursing Residential/Commercial Wiring and Plumbing Welding Technology

Campus Locations

Lawrenceburg Instructional
Service Center
North Lawrence Instructional
Service Center
Northfield Instructional
Service Center
South Lawrence Instructional
Service Center

PATIENT CARE TECHNOLOGY/MEDICAL ASSISTING

This program is designed to include classroom study and supervised clinical practice in health care facilities. The patient care technician student must complete the prescribed program of study and clinical experience and pass the state certification for CNA and national certification for Patient Care Technician and Medical Assistant. Broad units of study include Nurse Aide, Anatomy and Physiology, Medical Terminology, ECG Technician, Phlebotomy, Dosage Calculations, Computer Concepts and Medical Assisting. Job duties: perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, billing, and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician.

Employment Opportunities:

- Hospitals
- Doctor's Offices
- Call Centers

Program Instructor:

ENROLLMENT INFORMATION	
Classes Offered:	Full-Time: Monday - Friday 8 to 2:30
Program Length:	1296 Hours (3 trimesters)
Program Location:	Pulaski Campus 1233 East College Street, Pulaski, TN 38478
Program Cost including Tuition, Fees plus Books/Supplies:	\$1,246 per trimester x 3 trimesters \$1,903.25 Books/Supplies; Total Cost \$5,641.25 * *These costs are subject to change.
Requirements:	Complete the Admissions Process Checklist
Financial Aid:	Available to those who qualify
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For more information about our graduation rates, the median debt of students who completed the program, and gainful employment, please visit our website at www.tcatpulaski.edu.

AA/EEO

The Tennessee College of Applied Technology-Pulaski does not discriminate on the basis of race, color, national origin, sex, veteran status, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Mike Whitehead (931) 424-2420 or mike.whitehead@tcatpulaski.edu

PATIENT CARE TECHNOLOGY/MEDICAL ASSISTING COURSE OUTLINE

First Trimester	
Worker Characteristics	6 Hours
Nursing Aide	96 Hours
Anatomy & Physiology and Medical Terminology	120 Hours
Nurse Aide Clinical	24 Hours
Phlebotomy	150 Hours
Phlebotomy Clinical	36 Hours
Nurse Aide Certificate	432 Hours
Phlebotomy Certificate	186 Hours
Second Trimester	
Worker Characteristics	6 Hours
Electrocardiography	125 Hours
Electrocardiography Clinical	48 Hours
Medical Assistant I	253 Hours
Electrocardiogram Certificate	864 Hours
Patient Care Technician Diploma	864 Hours
Third Trimester	
Worker Characteristics	6 Hours
Math Meds	36 Hours
Clinical	311 Hours

Admission Requirements:

Medical Assistant Diploma

Medical Assistant II

- * Applicants must be 18 years of age
- Complete a TCAT-P application
- Provide a regular high school diploma or HiSet/GED transcript
- * Provide proof of 2 MMR and 2 Varicella immunizations/titers

T.B. Skin Test

Hepatitis B Immunizations

Flu Vaccination

Tetanus

- Proof of Medical Insurance
- Proof of Driver's License

Students are subject to drug screening, criminal background check, and possibly other vaccinations based upon clinical affiliation agreements.

For More Information, Please Contact Student Services Department P.O. Box 614, Pulaski, TN 38478 931-424-4014 Accredited Member
Commission of the Council on
Occupational Education
7840 Roswell Road, Building 300 Suite 325
Atlanta, GA 30350
Phone: (770) 396-3898 * (800) 917-2081

79 Hours

1296 Hours