

**Position Announcement**  
**Residential/Commercial Wiring and Plumbing Technology Instructor – Lawrenceburg**  
**Instructional Service Center (Lawrence County High School)**

The Tennessee College of Applied Technology – Pulaski is accepting applications for the position of Full-Time Residential/Commercial Wiring and Plumbing Technology Instructor located at the Lawrenceburg Instructional Service Center (Lawrence County High School).

**REQUIRED QUALIFICATIONS:**

- Minimum of certificate or diploma in the instructional area or equivalent training with credentials in a related field.
- Must possess a high school diploma or equivalent.
- Minimum three (3) years of successful experience in the residential/commercial electrical and plumbing field within the last ten (10) years.
- Must possess a high degree of knowledge and experience in electrical theory, basic circuits, AC/DC current, instruments/measurements, math, requisite tools, reading residential/commercial electrical blueprints and plumbing drawings, wiring techniques, load calculations, conduit bending, National Electric Code, plumbing fixtures and installation, pipes and fittings, water distribution and drainage installations.
- Must be willing to remain current in the Residential/Commercial Wiring and Plumbing technology profession.
- Must possess the organizational and communication skills necessary to be an effective teacher and to interact with high school and adult students.
- Must be willing to learn and use individualized instructional techniques.

**PREFERRED QUALIFICATIONS:**

- Technical Diploma in Residential/Commercial Wiring and Plumbing Technology or related field preferred.
- A Limited Licensed Electrician (LLE) and Limited Licensed Plumber (LLP) certification.
- Evidence of teaching ability; prior teaching experience preferred.

**SKILLS:**

- Must possess good oral and written communication skills.
- Must have good organizational and planning skills.
- Must have excellent professional ethics.
- Must have the ability to exercise good judgment in evaluating situations and making decisions.
- Must have the ability to establish and maintain effective interpersonal working relationships with students, faculty, staff, the public, and business/industry representatives.

**GENERAL DUTIES:**

- Provide individualized classroom theory and hands-on skills instruction to high school and adult students to prepare them for a career as an electrician and/or plumber.
- Monitor, grade and evaluate individual students' performance and progress; maintain appropriate documentation of student progress and student records in the college's student records management software; submit timely reports.
- Participate in the development of curriculum and instruction.
- Develop, plan, and prepare a complete progressive course of study, lesson plans, assignments, assessments, and instructional aides, and keep these revised and up-to-date to meet the requirements of industry and in line with statewide curriculum guidelines.
- Maintain all student academic records related to the program (i.e., grades, attendance, discipline, etc.).

- Keep abreast of new techniques used in the fields of industry and business by visiting industries, business, attending workshops and/or other training programs to remain current in the Residential/Commercial Wiring and Plumbing Technology field.
- Participate in in-service training, workshops, and other programs which provide for professional growth.
- Assist in recruitment and placement of students.
- Maintain good public relations with businesses and industry including frequent contact with schools, businesses, and industry to identify their training needs, keep instructional material up-to-date, promote the ideals of technical education, and implement an effective placement program for students.
- Participate in student organizations (SkillsUSA, National Technical Honor Society, etc.).
- Maintain a well-organized, safe, and clean lab and/or classroom.
- Make recommendations for and maintain up-to-date instructional equipment and materials.
- Be responsible for equipment and supplies assigned to the lab and/or classroom.
- Maintain an active Program Advisory Committee and cooperate with outside agencies.
- Plan and initiate Program Advisory Committee meetings and maintain records of meetings on a regular schedule.
- Teach the Work Ethics curriculum.
- Start and end class at the designated time.
- Supervise and follow-up on students participating in Work-Based Activities.
- Perform other duties as directed and assigned by the administration.

**SALARY:**

In accordance with guidelines established by the Tennessee Board of Regents and the Tennessee Colleges of Applied Technology.

**POSITION TIMELINE:**

Job posting will be available to apply for 30 days.

TCAT-Pulaski hopes to have the position filled no later than June 1, 2022.

**APPLICATION SUBMISSION & REVIEW:**

To be considered for a position at TCAT-Pulaski, you must create an online application at <https://tbr.csod.com/ux/ats/careersite/1/home/requisition/7612?c=tbr>. Your skills, abilities, qualifications, and years of experience will be evaluated using what is recorded on your application. Please be sure to include the complete Begin and End Dates under your Employment History. Scan and attach required documents to the online application in Word or PDF format.

**REQUIRED DOCUMENTS:**

Cover Letter

Resume

Educational transcripts and diplomas and licenses

**EMPLOYMENT DOCUMENTS:** Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed. A criminal/financial background check will be required for the applicant selected.

TCAT Pulaski does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by the Tennessee Board of Regents policies with respect to employment, programs, and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: Christa Williams, Vice President Student Services/Title VI Coordinator, [christa.williams@tcatpulaski.edu](mailto:christa.williams@tcatpulaski.edu), 1233 E. College St, Pulaski, TN 38478, 931-424-2404. The TCAT Pulaski policy on nondiscrimination can be found at <https://www.tcatpulaski.edu/about/non-discrimination-statement>.

**EOE/Title IX/Title VI/ADA Employer  
A Tennessee Board of Regents institution**