



# TENNESSEE COLLEGE OF APPLIED TECHNOLOGY

PULASKI

1233 East College Street, Pulaski, TN 38478  
931-424-4014 www.tcatpulaski.edu

## Career Training

Administrative Office  
Technology  
Advanced Manufacturing  
Education  
Building Construction  
Technology  
CNC Machining Technology  
Computer Operating Systems  
and Network Technology  
Electrical and Plumbing  
Construction Technology  
Heating, Ventilation, Air  
Conditioning and  
Refrigeration  
Industrial Electricity  
Industrial Maintenance  
Technology  
Patient Care Technology/  
Medical Assisting  
Pharmacy Technology  
Practical Nursing  
Residential/Commercial  
Wiring & Plumbing  
Welding Technology

## Training Locations

Main Campus (Pulaski, TN)  
Lawrence County  
Instructional Service Center  
Lawrenceburg Instructional  
Service Center  
North Lawrence Instructional  
Service Center  
South Lawrence Instructional  
Service Center

## PATIENT CARE TECHNOLOGY/MEDICAL ASSISTING

This program is designed to include classroom study and supervised clinical practice in health care facilities. The patient care technology student must complete the prescribed program of study and clinical experience and pass the state certification for CNA and national certification for Patient Care Technology and Medical Assistant. Broad units of study include Nurse Aide, Anatomy and Physiology, Medical Terminology, ECG Technician, Phlebotomy, Dosage Calculations, Computer Concepts and Medical Assisting. Job duties: perform administrative and certain clinical duties under the direction of a physician. Administrative duties may include scheduling appointments, maintaining medical records, and billing and coding information for insurance purposes. Clinical duties may include taking and recording vital signs and medical histories, preparing patients for examination, drawing blood, and administering medications as directed by physician. Applicants of this program should be aware that a mandatory criminal background and drug screening will be required.

### Employment Opportunities:

- Hospitals
- Doctor's Offices
- Call Centers

### Program Instructor:

Doug Rutherford  
Doug.rutherford@tcatpulaski.edu  
931-424-2960

## ENROLLMENT INFORMATION

Classes Offered:	Full-Time: Monday - Friday 8 to 2:30
Program Length:	1296 Hours (3 trimesters)
Program Location:	<b>Pulaski Campus</b> 1233 East College Street, Pulaski, TN 38478
Program Cost including Tuition, Fees plus Books/Supplies:	\$1,336 per trimester x 3 trimesters=4,008 \$1,220.43 Books/Supplies; Total Cost \$5,228.43* *These costs are subject to change.
Requirements:	Complete the Admissions Process Checklist
Financial Aid:	Available to those who qualify

For more information about our graduation rates, the median debt of students who completed the program, and gainful employment, please visit our website at [www.tcatpulaski.edu](http://www.tcatpulaski.edu).

Tennessee College of Applied Technology-Pulaski does not discriminate on the basis of race, color, religion, creed, ethnic or national origin, sex, disability, age status as a protected veteran or any other class protected by Federal or State laws and regulations and by Tennessee Board of Regents policies with respect to employment, programs, and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: Christa Williams, VP Student Services; [christa.williams@tcatpulaski.edu](mailto:christa.williams@tcatpulaski.edu); 931-424-2404; P.O. Box 614; Pulaski, TN 38478.

# PATIENT CARE TECHNOLOGY/MEDICAL ASSISTING COURSE OUTLINE

<b>First Trimester</b>	
Worker Characteristics	6 Hours
Nursing Aide	96 Hours
Anatomy & Physiology and Medical Terminology	120 Hours
Nurse Aide Clinical	24 Hours
Phlebotomy	150 Hours
Phlebotomy Clinical	36 Hours
<b>Nurse Aide Certificate</b>	<b>432 Hours</b>
<b>Phlebotomy Certificate</b>	<b>186 Hours</b>
<b>Second Trimester</b>	
Worker Characteristics	6 Hours
Electrocardiography	125 Hours
Electrocardiography Clinical	48 Hours
Medical Assistant I	253 Hours
<b>Electrocardiogram Certificate</b>	<b>864 Hours</b>
<b>Patient Care Technology Diploma</b>	<b>864 Hours</b>
<b>Third Trimester</b>	
Worker Characteristics	6 Hours
Math Meds	36 Hours
Clinical	311 Hours
Medical Assistant II	79 Hours
<b>Medical Assistant Diploma</b>	<b>1296 Hours</b>

## Admission Requirements:

- \* **Applicants must be 18 years of age**
- \* **Complete a TCAT-P application online**
- \* **Provide a regular high school diploma or HiSet/GED transcript**
- \* **Provide proof of 2 MMR and 2 Varicella immunizations/titers**
  - T.B. Skin Test**
  - Hepatitis B Immunizations**
  - Flu Vaccination**
  - Tetanus**
- \* **Proof of Medical Insurance**
- \* **Proof of Driver's License**

**Students are subject to drug screening, criminal background check, and possibly other vaccinations based upon clinical affiliation agreements.**

For More Information, Please Contact  
 Student Services Department  
 P.O. Box 614, Pulaski, TN 38478  
 931-424-4014

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 Commission of the Council on  
 Occupational Education  
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