Position Announcement
Computer Operating Systems, Networking and Cybersecurity Instructor – Dual Enrollment
Loretto High School

TCAT Pulaski is accepting applications for the full-time, 10-month position of Computer Operating Systems, Networking and Cybersecurity Instructor to be located at Loretto High School for Dual Enrollment CTE students.

MINIMUM QUALIFICATIONS:
- Minimum three (3) years of successful experience in information technology & security within the last five years.
- Post-secondary Diploma or equivalent in Information Technology or related field required.
- Evidence of potential teaching ability.

PREFERRED QUALIFICATIONS:
- Current CompTIA A+, Network+, Security+, and Microsoft certifications are preferred.
- A.S. or B.S. Degree preferred.
- Prior teaching experience preferred.

SKILLS
- Possess the organizational and communication skills necessary to interact effectively with high school CTE students as well as faculty, staff, the public, and business/industry representatives.
- Must be willing to learn and use classroom management best practices and individualized instructional techniques.
- Must be willing to remain current in the Information Technology profession.
- Possess a high degree of knowledge with a strong hands-on technical background in network administration, PC hardware, systems analysis, and software.

GENERAL DUTIES:
- Provide theory and hands-on skills instruction to high school CTE students in areas including, but not limited to, troubleshooting, system architecture and protocols, software applications, hardware assembly and repair, backup strategies, networking and configuring computers, and related peripheral devices.
- Monitor, grade, and evaluate individual CTE students' performance and progress; maintain appropriate records; prepare and submit timely reports.
- Participate in in-service training, workshops, and other programs for professional growth.
- Participate in student organizations (SkillsUSA, etc.).
- Maintain a well-organized, safe, and clean lab and/or classroom.
- Be responsible for equipment and supplies assigned to the lab and/or classroom.

- Supervise and follow-up on CTE students participating in Work-Based Activities.
- Teach the Work Ethics curriculum.
- Perform other duties as directed and assigned by the administration.

SALARY:
In accordance with guidelines established by the Tennessee Board of Regents and the Tennessee Colleges of Applied Technology.

APPLICATION SUBMISSION & REVIEW:
To be considered for a position at TCAT-Pulaski, you must create an online application at https://secure.dc4.pageuppeople.com/apply/1126/gateway/Default.aspx?c=apply&sJobIDs=500712&SourceTypeID=796&sLanguage=en-us Your skills, abilities, qualifications, and years of experience will be evaluated using what is recorded on your application. Please include the complete Begin and End Dates under your Employment History. Scan and attach required documents to the online application in Word or PDF format.

REQUIRED DOCUMENTS:
Cover Letter
Resume
Educational transcripts and diploma and licenses

EMPLOYMENT DOCUMENTS: Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed. A criminal/financial background check will be required for applicant selected.

TCAT Pulaski does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by the Tennessee Board of Regents policies with respect to employment, programs and activities. TCAT-Pulaski EEO Officer is Christa Williams, Vice President Student Services/Title VI Coordinator, christa.williams@tcatpulaski.edu, 1233 E. College St, Pulaski, TN 38478, 931-424-2404. The TCAT Pulaski policy on nondiscrimination can be found at https://www.tcatpulaski.edu/about/non-discrimination-statement.

EOE/Title IX/Title VI/ADA Employer
A Tennessee Board of Regents institution