



**Position Announcement**  
**Aesthetics Technology Program Associate Instructor**

The Tennessee College of Applied Technology Pulaski is accepting applications for the position of Full-Time Associate Instructor for the new Aesthetics Technology Program.

**MINIMUM QUALIFICATIONS:**

- High school diploma or equivalent required.
- Postsecondary diploma in Aesthetics, Cosmetology, or related field required; associate degree preferred.
- Current, active Tennessee Cosmetology/Barber Instructor License required.
- Minimum of three (3) years of successful recent industry experience as a licensed aesthetician.

**PREFERRED QUALIFICATIONS:**

- Previous teaching, training, or mentoring experience preferred.
- Experience in a postsecondary or technical education environment.
- Experience with advanced skincare treatments and technologies.
- Knowledge of Tennessee Board of Cosmetology rules and regulations.
- Experience using student information systems and online learning platforms.
- Industry certifications and continuing education in aesthetics or skincare specialties.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

- Strong interpersonal, organizational, and communication skills.
- Computer proficiency and ability to use instructional technology effectively.
- Ability to teach and demonstrate all phases of aesthetics technology.
- Ability to work effectively with diverse student populations and foster a positive learning environment.

**GENERAL DUTIES:**

- Provide classroom, laboratory, and hands-on clinical instruction in all areas of aesthetics technology, including but not limited to:
  - Skin analysis and care
  - Facial treatments
  - Hair removal techniques
  - Makeup application
  - Lash and brow services
  - Sanitation and infection control
  - Tennessee laws and rules

- Client consultation and professionalism
- Product chemistry and ingredients
- Business and salon management principles
- Develop and maintain lesson plans, instructional materials, classroom demonstrations, and competency-based evaluations.
- Evaluate and monitor student progress; maintain accurate attendance, grading, and student records.
- Prepare students for Tennessee state board licensure examinations and successful employment in the aesthetics industry.
- Utilize technology and learning management systems to support instruction and student engagement.
- Maintain a safe, organized, and professional classroom/lab environment in compliance with state regulations.
- Supervise students during laboratory and clinic activities while reinforcing appropriate safety and sanitation procedures.
- Counsel and advise students regarding academic performance, attendance, professionalism, employability, and career goals.
- Participate in student recruitment, retention, advisory committee meetings, open houses, career fairs, and community outreach activities.
- Assist with curriculum development, program accreditation activities, and continuous program improvement initiatives.
- Establish and maintain positive relationships with salons, spas, med spas, dermatology offices, and industry partners.
- Participate in professional development activities to remain current with industry trends, instructional methods, and state board requirements.
- Perform other duties as assigned by administration.

**SALARY:**

In accordance with guidelines established by the Tennessee Board of Regents and the Tennessee Colleges of Applied Technology.

**APPLICATION SUBMISSION & REVIEW:**

To be considered for a position at TCAT-Pulaski, you must create an online application at [Aesthetics Associate Instructor - Pulaski, Tennessee, United States](#). Your skills, abilities, qualifications, and years of experience will be evaluated using what is recorded on your application. Please include the complete Begin and End Dates under your Employment History. Scan and attach required documents to the online application in Word or PDF format.

**REQUIRED DOCUMENTS:**

Cover Letter

Resume

Educational transcripts and diploma and licenses

**EMPLOYMENT DOCUMENTS:** Current federal law requires identification and eligibility verification prior to employment. Only U.S. citizens and aliens authorized to work in the United States may be employed. A criminal/financial background check will be required for applicant selected.

TCAT Pulaski does not discriminate on the basis of race, color, religion, creed, ethnicity or national origin, sex, disability, age, status as a protected veteran or any other class protected by Federal or State laws and regulations and by the Tennessee Board of Regents policies with respect to employment, programs and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: Christa Williams, Vice President Student Services/Title VI Coordinator, [christa.williams@tcatpulaski.edu](mailto:christa.williams@tcatpulaski.edu), 1233 E. College St, Pulaski, TN 38478, 931-424-2404. The TCAT Pulaski policy on nondiscrimination can be found at <https://www.tcatpulaski.edu/about/non-discrimination-statement>.

**EOE/Title IX/Title VI/ADA Employer  
A Tennessee Board of Regents institution**